

AT 2:15 O'CLOCK P M

OCT 12 2023

BOBBIE DAVIS
COUNTY CLERK, PANOLA COUNTY, TEXAS
BY B. Davis DEPUTY

State of Texas
County of Panola

On this 12th day of September 2023, the Commissioners' Court of Panola County, Texas met in a regular meeting of the Court at 9:00 AM in the Commissioners' Courtroom of said County with the following members of the Court present:

Rodger McLane	County Judge
Billy Alexander	Commissioner, Precinct #1
David A. Cole	Commissioner, Precinct #2
Craig M. Lawless	Commissioner, Precinct #3
Dale LaGrone	Commissioner, Precinct #4

Also attending were Vicki Heinkel, Administrative Assistant to the County Judge/County Commissioners' Coordinator, and Bobbie Davis, County Clerk. Attached to and made a part of these minutes is a list of other attendees and the office or organization that each represent. The following proceedings were held at this meeting:

PRAYER: Keri Vance, Executive Director of the Panola County Chamber of Commerce gave the prayer.

OPEN MEETING:

1. **CITIZEN COMMENTS:**

Keri Vance, Executive Director of the Panola County Chamber of Commerce, reported on upcoming events in the County.

2. **COMMISSIONER'S REPORTS:**

There were no Commissioner's Reports.

3. **COUNTY JUDGE'S REPORT:**

County Judge Rodger McLane reported that it is National Police Woman Day, and recognized local female officers. Judge McLane also welcomed Ms. Sherry Parker's Carthage High School class.

4. **CONSENT ITEMS:**

PERSONNEL

- a. To record the employment of Jonathon Williamson as a Detention Officer with the Panola County Sheriff's Department effective September 2, 2023 at the rate of \$18.11 per hour.
- b. To record the temporary employment of Tammy Little as an Early Voting Clerk in the Elections Office effective October 23, 2023 and ending November 9, 2023 at the rate of \$12.00 per hour.
- c. To record the resignation of Bella Piedra and Hannah Hester as Temporary Clerks with the Panola County District Clerk's Office effective August 4, 2023.
- d. To record a change in status of employment for Andy Tate from Temporary Operator to Operator with the Panola County Road and Bridge Department, Precinct #4 effective September 25, 2023 at the rate of \$20.34 per hour.
- e. To record a change in status of employment for Cody Davis from Driver to Operator with the Panola County Road and Bridge Department, Precinct #3 effective September 25, 2023 at the rate of \$21.22 per hour.

ROAD & BRIDGE

- a. To authorize the County Auditor to advertise for sealed bids for road oil (cracked fuel oil); corrugated steel pipe culverts; polyethylene corrugated culverts; gravel; used railroad tank cars/flat cars; concrete iron ore; crushed limestone; pug milling; diesel/gasoline; and asphalt. Bids to be opened at a regular session of Commissioners' Court scheduled for October 10, 2023 at 9:00 AM. Specifications available in the County Judge's Office, 110 S. Sycamore, Room 216-A, Carthage, Texas and at the County Warehouse, 1121 E. Sabine, Carthage, Texas.
- b. To approve and record a request by Eastex Telephone Co-op to place 1-½" lines within the rights-of-way of Panola County Roads #338, #339, #3151, #3382, #3391, #3392 and #3393.
- c. To approve and record a request by South Murvaul Water Supply Corporation to place a 1" poly line in a 2" PVC casing line within the right-of-way of Panola County Road #198.

MISCELLANEOUS

- a. To approve minutes of Commissioners' Court meetings held during the month of August 2023.

- b. To record Panola County Tax Assessor/Collector's Vehicle Inventory Tax Interest Fund Budget for Fiscal Year 2024.
- c. To approve and record 2023 Budget Amendment No. 11.
- d. To record Fiscal Year 2023 Panola County Criminal District Attorney State Longevity Budget.
- e. To authorize the County Auditor to advertise for sealed bids for the purchase of Aviation Gasoline 100LL and Jet A Fuel for the Panola County Airport-Sharpe Field. Bid specifications are available in the County Judge's Office, 110 S. Sycamore, Room 216-A, Carthage, Texas. Bids will be opened October 10, 2023 at 9:00 AM.
- f. To record the updated payment schedule for petit and grand jurors effective September 1, 2023 for the remainder of Fiscal Year 2023 and Fiscal Year 2024.
- g. To record August 2023 Treasurer's Reports.
- h. To record the Standard Agreement with Stericycle (Shred-It) for the destruction of 200 old hard drives for Panola County.
- i. To approve and record Panola County Treasurer's Second Quarter Report for Fiscal Year 2023.

REQUESTS FOR CONFERENCE ATTENDANCE

- a. To approve and record a Request for Attendance at a Conference form(s) for the following Panola County elected official(s)/employee(s): Panola County Fire Marshal/Emergency Management Bryan Murff; PCSD Senior Detention Officer Christina Lyles; and PCSD Deputy Sheriff Jason Gradberg.

Commissioner David A. Cole moved and Commissioner Craig M. Lawless seconded the motion to approve the Consent Items. The motion carried unanimously.

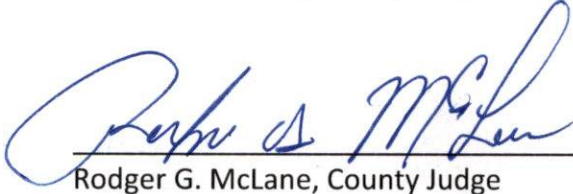
A COPY OF EACH LETTER, AMENDMENT, REQUEST, AND/OR BOND IS ATTACHED TO AND MADE A PART OF THE MINUTES.

- 5. Commissioner Dale LaGrone moved and Commissioner Billy Alexander seconded the motion to approve payment of current Panola County bills as prepared and submitted by the County Auditor. The motion carried unanimously. SEE PAYMENT REGISTER ATTACHED.

6. Commissioner Billy Alexander moved and Commissioner David A. Cole seconded the motion to approve payment of Panola County payroll as prepared and submitted by the County Treasurer. The motion carried unanimously. SEE PAYROLL DISTRIBUTION REGISTER ATTACHED.
7. Commissioner David A. Cole moved and Commissioner Dale LaGrone seconded the motion to award the bid for the purchase of items of food for the Panola County Detention Center to the lowest and best food vendors, Flowers Baking Company and Sysco East Texas, upon recommendation of Lt. Tina McMullen. The motion carried unanimously. SEE INFORMATION ATTACHED.
8. Commissioner Craig M. Lawless moved and Commissioner Billy Alexander seconded the motion to approve the FY 2024 SAVNS Maintenance Grant Contract #C-01161 between the Office of the Attorney General and Panola County. The motion carried unanimously. SEE GRANT CONTRACT ATTACHED.
9. Commissioner Craig M. Lawless moved and Commissioner Dale LaGrone seconded the motion to approve BuyBoard Contract #685-22 from Lowe Tractor and Equipment for the purchase of a Kubota S Series track loader for the Panola County Road and Bridge Department, Precinct #3. The motion carried unanimously. SEE CONTRACT ATTACHED.
10. Commissioner Billy Alexander moved and Commissioner Dale LaGrone seconded the motion adopt Order #2023-04 granting applicable exemption on independent audit per Texas Local Government Code 262.024 for Panola County Financial Audit for Fiscal Year 2023 and to approve an engagement letter with Gollob Morgan Peddy, Certified Public Accountants. The motion carried unanimously. SEE ORDER AND ENGAGEMENT LETTER ATTACHED.
11. Commissioner Dale LaGrone moved and Commissioner Craig M. Lawless seconded the motion to approve an Engagement Letter from Rachael Payne, CPA, PLLC for capital asset listing and depreciation schedule services as of December 31, 2023 for Panola County Road and Bridge Department and the Panola County Sheriff's Department. The motion carried unanimously. SEE ENGAGEMENT LETTER ATTACHED.
12. Commissioner David A. Cole moved and Commissioner Billy Alexander seconded the motion to transfer a 2003 Caterpillar RM250C mixer unit #324, S/N AWG00244 from FM and Lateral to Panola County Road and Bridge Department, Precinct #2. The motion passed unanimously. SEE REQUEST ATTACHED.
13. Commissioner Craig M. Lawless moved and Commissioner Dale LaGrone seconded the motion to approve a Notice of Special Election for November 7, 2023. The motion carried unanimously. SEE NOTICE ATTACHED.

The meeting adjourned at 9:05 AM.

Dated this 12th day of September 2023.



Rodger G. McLane, County Judge

10-10-2023

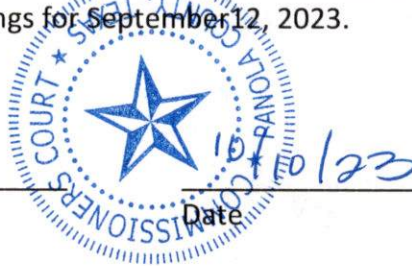
Date

State of Texas
County of Panola

I, Bobbie Davis, County Clerk, attest that the foregoing is a true and accurate accounting of the Commissioners' Court's authorized proceedings for September 12, 2023.



Bobbie Davis, County Clerk



Date